



Application for 15(4) Registration as a  
British Overseas Territories Citizen  
Turks and Caicos Islands



**Read this section**  
Before you fill in  
the form

**One-Stop Shop  
Opening Hours**

**Grand Turk**

Mon-Thurs:  
8.30am-3.30pm  
Fri: 8.30am – 3pm

**Providenciales**

Mon-Thurs:  
8.30am-3.30pm  
Fri: 8.30am – 3pm

The information requested on this form British Nationality Act, 1981.

**Please read our document: Do I need to Naturalise or Register as a British Overseas Territories Citizen before completing this application.**

Answer the Sections of the form that apply to your application and cross out the parts that don't apply. If there is not enough space for your answer, use a separate sheet. Please ensure that all answers are legible, preferably by writing/typing in BLOCK LETTERS. Please use either a black or blue ink pen to fill in the form.

Once your application is completed and all supporting documents are in order, you are required to submit the application to a Ministry of Border Control and Labour One-Stop Shop. These are located in Grand Turk (Church Folly) and Providenciales (Sam's Building, Downtown).

Please note that applications will not be accepted if they have not been properly and fully completed. The application MUST be submitted with the documents requested below. Documents must be originals taken into the One-Stop Shop where they will be copied.

The fee must be paid to The Treasury before submitting the application. When you submit the application you must provide a copy of The Treasury's receipt as proof of payment.

**DOCUMENTS THAT YOU MUST SUBMIT**

- Birth certificate (if in any other language than English must be accompanied by a translation into English by a qualified translator, and certified by a notary public or Justice of Peace)
- Police certificate showing no criminal record for anyone over 10 years old (this must be dated within 6 months of the application submission date)
- Two recent full face passport photos (must be passport size)
- Deed poll for change of name (only applicable if you have ever changed your name)
- Original passport/travel documents (full passport required with all pages and date stamps visible and certified, covering the last 10 years)
- Letter of intent confirming that you intend to make TCI your principal home
- Copy of the receipt from The Treasury confirming the fee of \$900 Adult/ \$500 child has been paid
- Photo ID

**Evidence of being in islands for full first 10 years of life:**

- Immunisation records (covering from 0 to 5 years), **and**
- School letters (covering from 5 to 10 years)

**Evidence of parent's birth and marriage (where applicable):**

- Mother's birth certificate, **and**
- Father's birth certificate (if claiming through father), **and**
- Parent's marriage certificate (if claiming through father and the applicant was born before 2006)

**Evidence that parent was not BOTC or settled at time of applicant's birth:**

- Details of how applicant's parent entered islands, **and**
- Mother/father's work permit (if applicable), **or**
- Mother/father's residence permit (if applicable), **or**
- mother/father's passport copy with entry stamp

Note: If the applicant's parents were BOTC or settled at the time of the applicant's birth, they do not qualify for 15(4). Instead, please consider if they meet the requirements of 15(1) if the applicant is born in the Turks and Caicos Islands.

If the applicant meets the requirements of 15(1), they are not required to apply for registration as they are automatically BOTC citizens in accordance with the British Nationality Act 1981. Please see our document 'Do I need to Naturalise or Register as a British Overseas Territories Citizen (BOTC)'.

**First and Surname of applicant:** \_\_\_\_\_ **Reference #**

Is this the First application for this applicant?      Yes      No

**If no, insert date of previous application:** \_\_\_\_\_

The applicant has shown that they were present in the TCI for the first full 10 years?      Yes      No

Date application accepted: \_\_\_\_\_ Receipt # for fee: \_\_\_\_\_

**OFFICIAL  
USE  
ONLY**

Please write in CAPITALS and in INK

### 1 Details of Applicant

Tick correct box Mr.  Mrs.  Miss.  Ms.

Surname/Family Name \_\_\_\_\_

All other names \_\_\_\_\_

Name of birth if different from above \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Age last Birthday \_\_\_\_

Day Month Year

Country of Birth \_\_\_\_\_

Is the name at birth DIFFERENT from your present name?

Yes  No

Previous Name \_\_\_\_\_

Date of change to present name \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Reason for change (e.g. adoption, marriage) \_\_\_\_\_

### 2 Present Address and Contact Information

P.O. Box \_\_\_\_\_

Street Name \_\_\_\_\_

District \_\_\_\_\_

Daytime Telephone No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

### 3 General Information

Present Nationality \_\_\_\_\_

Nationality at birth (if different) \_\_\_\_\_

If Stateless, explain why the applicant is believed to be stateless:

Occupation/Job (if any) \_\_\_\_\_

Is the applicant married? Yes  No

Full name of Spouse \_\_\_\_\_

Spouse's Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Spouse's Nationality \_\_\_\_\_

Spouse's Country of Birth \_\_\_\_\_

Spouse Address \_\_\_\_\_

### 4 Details of Mother

Mother's Full Name (reflect maiden name also if applicable) \_\_\_\_\_

Mother's Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Mother's Country of Birth \_\_\_\_\_

Mother's Nationality \_\_\_\_\_

Mother's Nationality at time Applicant's Birth \_\_\_\_\_

If the child's mother became a British Overseas Territories Citizen or a Citizen of the United Kingdom and Colonies by Naturalisation or Registration, please give details of document.

Number \_\_\_\_\_

Place of Issue \_\_\_\_\_ Date of Issue \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Mother's Present Address \_\_\_\_\_

Daytime telephone no. \_\_\_\_\_

Home telephone no. (if different) \_\_\_\_\_

If mother is deceased, please give date and place of death and nationality at time of death \_\_\_\_\_

### 5 Details of the Applicant's Father

Father's Full Name \_\_\_\_\_

Father's Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Father's Country of Birth \_\_\_\_\_

Father's Nationality \_\_\_\_\_

Father's Nationality at time of Applicant's Birth \_\_\_\_\_

If the child's father became a British Overseas Territories Citizen or a Citizen of the United Kingdom and Colonies by Naturalisation or registration, please give details of document.

Number \_\_\_\_\_

Place of Issue \_\_\_\_\_ Date of Issue \_\_\_\_/\_\_\_\_/\_\_\_\_

Day Month Year

Father's Present Address \_\_\_\_\_

Daytime telephone no. \_\_\_\_\_

Home telephone no. (if different) \_\_\_\_\_

If father is deceased, please give date and place of death and nationality at time of death \_\_\_\_\_

## 6 Details of Parent's Marital Status

Are parents currently married to one another? Yes  No

Have they previously been married to one another? Yes  No

Were they married to each other at the time of the child's birth? Yes  No

Date of Marriage: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Place of Marriage \_\_\_\_\_

### Parents/Guardians of Applicants under 18 years of age please answer the following questions

If previously married to one another and now divorced, is custody of the child shared? Yes  No

If one parent has sole custody of the minor, state which one. Mother  Father

Which household does the child ordinarily reside in? Mother  Father

## 7 CONVICTIONS

**Has the applicant been convicted in a court of law in the Turks and Caicos Islands or any other country?**

Yes  No

If your answer is No go to Section 9

### FIRST OFFENCE

Nature of offence
Date sentenced
Sentence given
Country where sentenced

### SECOND OFFENCE

Nature of offence
Date sentenced
Sentence given
Country where sentenced

Have you ever been charged or indicted **inside or outside the Turks and Caicos Islands** with a criminal offence for which you have not yet been tried in court?

Yes  No  If your answer is yes, please provide details.

Have you engaged in any other activities which might indicate that you may not be considered a person of good character?

Yes  No  If your answer is yes, please provide details.



**9 Reason For Application  
(All Applications)**

Please explain below why registration is desired (continue on a separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10 Consent to the minor's  
Application (by the Parent(s))**

I/We, (full name of parent(s))

\_\_\_\_\_  
and \_\_\_\_\_

consent to this application for the registration of my/our child  
(Insert minor's full name on the line below)

\_\_\_\_\_ as a British Overseas Territory Citizen.

Signatures:

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Mother Date Month Year

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Father Date Month Year

If only one parent has signed above please explain below why the other has not signed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11 Consent to the Minor's  
Application (by Guardian)**

I am authorised to act as guardian by:

- The court (Please provide evidence)
- The child's mother/father WHOSE CONSENT IS ATTACHED

I, (full name of guardian) \_\_\_\_\_

\_\_\_\_\_ of (address)

\_\_\_\_\_ am the guardian of (insert minor's name below)

\_\_\_\_\_ and consent to this application of registration as a British Overseas Territories Citizen

Signature (Guardian) \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date Month Year

**CAUTION**

You are warned that giving false information on this form knowingly or recklessly is a criminal offence punishable with up to 3 months imprisonment or fine or both. (Section 46 of the British Nationality Act 1981)

**12 DECLARATION  
(to be completed by the applicant or, if applicant is a minor, by applicant's parent/guardian)**

I, (full name)

\_\_\_\_\_ declare that to the best of my knowledge and belief the information given in this application is correct.

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date Month Year